

# Student Records Statutory Declaration - Change of Name

**Instructions:**

1. Complete Section A entirely.
2. Complete Section B entirely.
3. Sign Section C in the presence of a Commissioner of Oaths and have the Commissioner of Oaths sign and seal the form.
4. Upload this Statutory Declaration as one of the pieces of supporting documentation when submitting the Personal Data Change Form.
5. For detailed information and procedures, please refer to: <https://www.torontomu.ca/current-students/personal-information/>

## Section A

I

Legal First Name

Legal Middle Name

Legal Last Name

TMU Student Number

of the City of

in the Province/Territory/State of

do solemnly declare:

City/Town

Province/Territory/State

- That I make this declaration for the purpose of identifying myself to Toronto Metropolitan University for my TMU student record and for no improper reason;

## Section B

- That my true and legal name as it appears on my Toronto Metropolitan University student record is as shown above in **Section A**;

Attached please find copies of official documents that contain my legal name as shown above in Section A (from the list of accepted supporting documentation detailed on Current Students Student ID and Personal Information website [www.torontomu.ca/current-students/personal-information/](http://www.torontomu.ca/current-students/personal-information/));

- That I am requesting that the **name below** be updated on my Toronto Metropolitan University student record;
- That I am known or wish to be known by the name of:

First Name

Middle Name

Last Name

- I understand that submitting the Personal Data Change Form with this Statutory Declaration as supporting documentation will change my name for Toronto Metropolitan University records only;
- I understand that external organizations may not accept or recognize this name, and that inconsistencies between the name on my Toronto Metropolitan University student record and the name used by external organizations may cause me unexpected difficulties.

## Section C

**COMMISSIONER OF OATHS (please read)**

A Commissioner of Oaths has the power to administer oaths by legislation of regulation. In addition to a person authorized by the Minister of Justice to act as a Commissioner of Oaths, the following, by virtue of his/her status, may receive oaths: court clerk and deputy clerk; lawyer; notary; mayor; clerk and secretary-treasurer in all municipalities, but only within the limits of his/her municipality; the Secretary General, Associate Secretary General and Associate Secretary of the National Assembly; justice of the peace.

Please Note: If you reside within Toronto, ON, your Statutory Declaration Form can be signed (free of charge), upon request, by your city councillor who is authorized to be a Commissioner of Oaths - they offer this service to their constituents. Other cities may also offer this service.

Declared before me at the City of

in the Province of

**Commissioner Contact Information:**

this

day of

**Name (please print)**

20

**Telephone Number (including area code)**

Please affix stamp/seal below

**Commissioner of Oaths Signature**

**Declarant Signature**

Note: Declarant must sign this form before a Commissioner of Oaths.